

## Forward Plan for all Committees

### Purpose:

This report provides a summary of reports that are on the Forward Plan over the next 12 months that the Challenge & Improvement Committee may wish to consider.

### Recommendation:

1. That members consider the schedule of reports and determine whether or not they should be brought to Challenge & Improvement prior to committee consideration.

All Committees									
Title	Lead Officer	Purpose of the report	C&I	Council	G&A	P&R	L&R	JSCC	PC
Strategic Risks - 6 month update	James O'Shaughnessy	To present the 6 monthly update	-	-	17/04/18	-	-	-	-
Certification of Grants and Claims	Tracey Bircumshaw	To present the Certification of Grants and Claims report	-	-	16/01/18	-	-	-	-
Constitution Annual Review	Alan Robinson	To present the Annual Review of the Constitution	-	-	17/04/18	-	-	-	-
Waste Services Policies	Ady Selby	To update waste policies which have been in use since 2009 and introduce amendments to support commercial activity	-	-	-	-	-	-	20/03/18
Leisure Contract Procurement	Karen Whitfield	To update Members on the conclusion of the leisure contract procurement exercise and to approve the preferred contractor	-	-	-	11/01/18	-	-	-
DWG Update Report to Parent Committee	Alan Robinson	To consider an update report on the work of the DWG over the previous 6 months	20/02/18	-	-	-	-	-	-
AGS 15/16 Monitoring Report (Q3)	James O'Shaughnessy	To provide Members with an update on the progress made against actions relating to the significant issues identified within the AGS 2015/16	-	-	17/04/18	-	-	-	-
Internal Audit Monitoring Report - Period 3	James O'Shaughnessy	To present the Internal Audit Monitoring Report for Period 3	-	-	16/01/18	-	-	-	-
Draft Annual Treasury Management Strategy	Tracey Bircumshaw	To present the Draft Annual Treasury Management Strategy Report	-	-	16/01/18	-	-	-	-

<b>Accounting Matters 17/18 Closedown actuarial ass</b>	<b>Tracey Bircumshaw</b>	To present the Accounting Matters 17/18 Closedown Report and actuarial assumptions	-	-	13/03/18	-	-	-	-
<b>AGS Monitoring Report - Period 2</b>	<b>James O'Shaughnessy</b>	To present the AGS Monitoring Report for Period 2	-	-	16/01/18	-	-	-	-
<b>Planning Enforcement Policy</b>	<b>Andy Gray</b>	To gain approval for the revised planning enforcement policy and agree its adoption.	20/02/18	-	-	-	-	-	20/03/18
<b>Gainsborough Growth Fund Review</b>	<b>Marina Di Salvatore</b>	to present a Review of the GGF Scheme, its performance over the last 3 years and any recommendations going forward	-	-	-	-	-	-	30/01/18
<b>Combined Assurance Report 17/18</b>	<b>James O'Shaughnessy</b>	To present the Combined Assurance Report	-	-	13/03/18	-	-	-	-
<b>Draft Internal Audit Plan 18/19</b>	<b>Tracey Bircumshaw</b>	To present the Draft Internal Audit Plan 18/19	-	-	13/03/18	-	-	-	-
<b>External Audit Plan 17/18</b>	<b>Tracey Bircumshaw</b>	To present the External Audit Plan 17/18	-	-	13/03/18	-	-	-	-
<b>Internal Audit Charter</b>	<b>Tracey Bircumshaw</b>	To provide independent and objective assurance on critical activities and key risks	-	-	13/03/18	-	-	-	-
<b>Internal Audit Q4 Monitoring</b>	<b>Tracey Bircumshaw</b>	To present the final quarter monitoring report	-	-	17/04/18	-	-	-	-
<b>Accident Procedure</b>	<b>Emma Redwood</b>	Provide information on Accident Procedure and support from JSCC	-	-	-	-	-	31/05/18	-
<b>p and d period 3</b>	<b>Mark Sturgess</b>	to present p and d position as at end of q3	20/02/18	-	-	08/02/18	-	-	30/01/18
<b>p and d - period 4</b>	<b>Mark Sturgess</b>	to present the year end position for p and d	22/05/18	-	-	10/05/18	-	-	01/05/18
<b>Period 3 Budget and Treasury Monitoring</b>	<b>Tracey Bircumshaw</b>	To update members on forecast out-turn position and request approval for new budgets or approval to spend capital	-	-	-	08/02/18	-	-	-
<b>Period 4 Budget and Treasury Monitoring</b>	<b>Tracey Bircumshaw</b>	To update members on forecast out-turn and to gain approval of new budgets and capital expenditure	-	-	-	14/06/18	-	-	-
<b>Council Tax Base and Council Tax Surplus</b>	<b>Tracey Bircumshaw</b>	To approve the Council Tax base and distribute the Council Tax surplus 18/19	-	22/01/18	-	-	-	-	-
<b>Medium Term Financial Strategy 18/19 to 2022/23</b>	<b>Tracey Bircumshaw</b>	To approve the Medium Term Financial Strategy and the 18/19 Revenue and Capital Budget and Treasury Management Strategy	-	05/03/18	-	08/02/18	-	-	-

<b>Draft Revenue Budget - Prosperous Communities</b>	<b>Tracey Bircumshaw</b>	To review and recommend to C&R the Committee's revenue budgets	-	-	-	-	-	-	30/01/18
<b>Revised Housing Assistance Policy</b>	<b>Andy Gray</b>	To put in place revised Housing Assistance Policy for member approval	-	-	-	-	-	-	20/03/18
<b>Health Commission Review</b>	<b>Michelle Howard</b>	Six Month Review: - to review the progress outcomes and future need and remit of the Health Commission. In accordance with the decision made by PC cttee on 18 July 17.  Neighbourhood Networks be considered as a work plan item over the coming year as part of the review of the Health Commission work, already included in the work plan;	<b>20/02/18</b>	-	-	-	-	-	20/03/18
<b>Housing Strategy (following Consultation)</b>	<b>Diane Krochmal</b>	To seek approval to adopt the housing strategy	-	-	-	-	-	-	30/01/18
<b>The Customer First Programme</b>	<b>Mark Sturgess</b>	To set out the new procedures	-	-	-	08/02/18	-	-	30/01/18
<b>Concerns re SW ward (inc drug use &amp; ASB)</b>	<b>Michelle Howard</b>	Report needed to explore concerns raised about drug use in SW ward as per motion to Council on 3 July 17. Further to C&I Cttee 14 Nov 17, to form one report including all aspects of anti-social behaviour in the area.	-	-	-	-	-	-	30/01/18
<b>Update to Committee on PSPOs</b>	<b>Kathryn Hearn</b>	To update members on the successes or challenges relating to the Public Space Protection Orders made in 17 over the first 6 months of them being in force, and to note any lessons learned or best practice.	-	-	-	-	<b>15/03/18</b>	-	-
<b>Public Realm Task &amp; Finish Group</b>	<b>Grant White</b>	Final report to scrutinise the effectiveness of the services offered by public agencies in maintaining the rural public realm.	<b>22/05/18</b>	-	-	-	-	-	05/06/18
<b>Monitoring of Sickness Absence April - Nov 17</b>	<b>Emma Redwood</b>	To present an update on levels of sickness absence for WLDC for the period April - November 17	-	-	-	-	-	29/03/18	-

<b>Food Waste</b>	<b>Ady Selby</b>	Food Waste Collection Pilot	-	-	-	-	-	-	20/03/18
<b>FEZ</b>	<b>Marina Di Salvatore</b>	TO BE CONFIRMED	-	-	-	-	-	-	20/03/18
<b>Gainsborough Marina - Final Approvals</b>	<b>Elaine Poon</b>	to determine whether to proceed in light of funding outcome	-	-	-	-	-	-	20/03/18
<b>Acis &amp; WLDC Partnership Working</b>	<b>Michelle Howard</b>	To review partnership working with ACIS and demonstrate positive ways of working and plans / opportunities for the future. Paul Woollam (Acis) to attend committee.	20/02/18	-	-	-	-	-	-
<b>Lincolnshire Homelessness Strategy</b>	<b>Michelle Howard</b>	Approval of Lincolnshire Homelessness Strategy	-	-	-	-	-	-	30/01/18
<b>Safeguarding Compliance (Section 11 Assessment)</b>	<b>Michelle Howard</b>	To provide members with an overview of the outcome of the safeguarding self assessment and external moderation carried out in 17, demonstrating effective compliance and good practice in line with the requirements of Section 11 of the Children Act 2004.	-	-	-	-	-	-	30/01/18
<b>Presentation by Lincolnshire Police</b>	<b>Ele Durrant</b>	Lincolnshire Police representatives to attend C&I Cttee re crime stats in WL.	03/04/18	-	-	-	-	-	-
<b>Staff Engagement Group - Progress Update</b>	<b>Emma Redwood</b>	To update the JSCC on the progress of changes made as a result of the staff survey.	-	-	-	-	-	29/03/18	-
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<b>Interim Report: Progress of the Public Realm W.G.</b>	<b>Grant White</b>	To provide an update to Committee on the progress to date on the public realm work programme.	20/02/18	-	-	-	-	-	-
<b>Review of Discipline at Work Procedure</b>	<b>Emma Redwood</b>	To review and update the discipline at work procedure	-	-	-	10/05/18	-	29/03/18	-
<b>Review of Career Break Scheme</b>	<b>Emma Redwood</b>	To review the Career Break Scheme	-	-	-	10/05/18	-	29/03/18	-
<b>Review of Equality Policy</b>	<b>Emma Redwood</b>	To review the Equality Policy	-	-	-	14/06/18	-	31/05/18	-
<b>Review of Recruitment &amp; Selection Policy</b>	<b>Emma Redwood</b>	Review of the recruitment and selection policy	-	-	-	26/07/18	-	05/07/18	-
<b>End of Year Absence</b>	<b>Emma Redwood</b>	To review absence for 17-18	-	-	-	-	-	31/05/18	-

<b>Review 17-18</b>									
<b>Information paper - national pay award</b>	<b>Emma Redwood</b>	To provide information on the national pay award	-	-	-	-	-	29/03/18	-
<b>Market Rasen Car Parking Charges - 12month Review</b>	<b>Eve Fawcett-Moralee</b>	to review the car parking charges in Market Rasen to come into effect April 2019. as resolved by Cttee in Oct 18	-	-	-	-	-	-	23/10/18
<b>Selective Licensing 12 month review</b>	<b>Andy Gray</b>	to provide a further update re progress achievement issues, as resolved by PC Cttee in October 17	-	-	-	-	-	-	23/10/18
<b>Future Communication Options</b>	<b>Julie Heath</b>	to present alternative options for communication with the electorate as resolved by PC Cttee in Oct 17	-	-	-	-	-	-	20/03/18
<b>Gainsborough Green Corridor</b>	<b>Elaine Poon</b>	After the unsuccessful bid to ERDF for the Gainsborough Blue Green Corridor (including the marina) as DCLG is not supportive of a commercial marina, officers have packaged up the green elements of the bid and resubmitted it for the same funding. The outline application was submitted on 31/10/17 and officers now await decision on whether the project should progress as a full application.	-	-	-	08/02/18	-	-	-
<b>West Lindsey Place Based Regeneration Strategy</b>	<b>Michelle Howard</b>	To present an overall strategy for place based regeneration within which work programmes to support and improve vulnerable communities are co-ordinated and managed	-	-	-	-	-	-	30/01/18
<b>Community Funding Programme 18-2021</b>	<b>Grant White</b>	To update on the Council's Community Funding Programme 2015-18 and recommend options on how the programme can continue.	-	-	-	Being scoped	-	-	30/01/18
<b>Closedown - approval of accounts AGS 17/18</b>	<b>Tracey Bircumshaw</b>	Approve the 17/18 SoA	-	-	24/07/18	-	-	-	-
<b>AGS 17/18</b>	<b>James O'Shaughnessy</b>	Final review and approval of the AGS 17/18 and Action Plan	-	-	24/07/18	-	-	-	-
<b>Draft AGS 17/18</b>	<b>James O'Shaughnessy</b>	Present the draft AGS 17/18 and action plan	-	-	19/06/18	-	-	-	-
<b>West Lindsey Commercial Loan Policy and</b>	<b>Marina Di Salvatore</b>	to consider the viability of a Commercial Loan Policy and Framework that would allow the	-	-	-	12/04/18	-	-	20/03/18

<b>Framework</b>		local authority to lend money to third party organisations							
<b>Corporate Enforcement Policy</b>	<b>Andy Gray</b>	To provide elected member with an updated version of the corporate enforcement policy	-	-	-	-	-	-	20/03/18
<b>Housing Act Civil Penalties Policy</b>	<b>Andy Gray</b>	To ask elected members to consider and approve a policy to enable the Council to issue civil penalties for Housing Act offences	-	-	-	-	-	-	20/03/18
<b>Data Protection Policy - GDPR Revision</b>	<b>Steve Anderson</b>	To request CP&R to approve and adopt a revised GDPR-compliant Data Protection Policy.	-	-	-	12/04/18	-	29/03/18	-
<b>Privacy Notice - GDPR Revision</b>	<b>Steve Anderson</b>	To request CP&R approve and adopt a revised GDPR-compliant Privacy Notice for general publication	-	-	-	12/04/18	-	29/03/18	-
<b>Lea Neighbourhood Plan</b>	<b>Nev Brown</b>	To 'make' the neighbourhood plan.	-	22/01/18	-	-	-	-	-
<b>Scotter Neighbourhood Plan</b>	<b>Nev Brown</b>	To 'Make' the Scotter Neighbourhood Plan.	-	22/01/18	-	-	-	-	-
<b>Investment Property Portfolio</b>	<b>Ian Knowles</b>	In April's CPR it was agreed that Members receive an annual report on the Investment Property Portfolio from the Director of Resources.	-	-	-	12/04/18	-	-	-
<b>Review of Corporate Plan 2016-2020</b>	<b>James O'Shaughnessy</b>	To present an update on progress against corporate priorities and work to be completed in the remainder of the Plan's lifetime.	-	05/03/18	-	08/02/18	-	-	-
<b>Hemswell Cliff PSPO - recommendation</b>	<b>Kathryn Hearn</b>	To make a recommendation to Regulatory Committee, based on the results of consultation, as to whether or not a PSPO should be made at Hemswell Cliff. Provide information to allow decision.	-	-	-	-	15/03/18	-	-